

November 3, 2016

**MEMORANDUM**

To: All Board Members

From: Ruby Courtney, Board Administrator

Re: Board Meeting  
**November 10, 2016 at 9:00 a.m.**  
500 North Calvert Street  
3rd Floor Conference Room  
Baltimore, Maryland 21202

**AGENDA**

1. Call to Order
2. Review of Reciprocity and Exam Applications
3. Approval of October 13, 2016 Meeting Minutes
4. Complaint Status Report
5. Report from CPC Committee
6. Report from Executive Director
7. Report from Board Counsel
8. New Business
9. Old Business
  - CPC Requirements
  - Educational Requirements
10. Correspondence
11. Other Business - Next Meeting Date – December 8, 2016
12. Adjournment

**PLEASE SILENCE THE RINGERS ON YOUR CELL PHONES BEFORE ENTERING THE MEETING. If you are unable to attend the meeting, please notify the office prior to the meeting day. In the event that there will not be a quorum, the Board members will be notified that the meeting cannot be held.**

cc: Milena Trust  
Steve Long  
James Baseman  
Victoria Wilkins