

**Special Meeting of the Maryland Home Improvement Commission
Minutes**

DATE: September 11, 2015

TIME: 3:00 p.m.

PLACE: 500 N. Calvert Street, Baltimore, Maryland 21202, 3rd
Floor Conference Room

MEMBERS PRESENT: Sachchida N. Gupta
Lawrence W. Helminiak
Marilyn Jumalon (Telephone)
Wm. Bruce Quackenbush, Jr.
Michael Shilling
Joseph Tunney
I Jean White

MEMBERS ABSENT: Jeffrey Ross
Andrew Snyder

DLLR OFFICIALS AND
STAFF PRESENT: Kimberly Burns, Director of Personnel
David R. Finneran, Executive Director
Joel Jacobson, Assistant Attorney General
John Papavasiliou, Deputy Commissioner
Kimberly Rosenthal, Administrative Officer
Kelly M. Schulz, Secretary of DLLR

Call to Order

Chair Joseph Tunney called the meeting to order at 3:00 p.m

Welcome (Joseph Tunney, Chair)

Chair Tunney welcomed the Commissioners and thanked them for coming to the Special Meeting of the Maryland Home Improvement Commission.

Attendance (David Finneran, Executive Director)

Executive Director Finneran called the attendance as follows: Joseph Tunney, present, Jeffrey Ross, absent, Michael Shilling, present, Andrew Snyder absent, I. Jean White, present, Sachchida Gupta, present, Lawrence Helminiak, present, Marilyn Jumalon, present (telephone conference call), Wm. Bruce Quackenbush, present.

Presentation of Proposal to reduce fee (Secretary/Senior O & P Staff)

The Secretary of the Department of Labor, Licensing and Regulation, Kelly M. Schulz, thanked the Commissioners for coming to the Special Meeting. Secretary Schulz explained that the proposal to reduce the Guaranty Fund assessment was part of Governor Hogan's policy to reduce fees which are imposed on businesses in Maryland. She said that Maryland is an economically viable and business friendly state. Maryland encourages larger businesses to prosper and increase employment. She stated that DLLR will join the Governor to increase business growth and prosperity. Secretary Schulz recommended that the Commission adopt the proposal to reduce the Guaranty Fund assessment.

Deputy Commissioner of Occupational and Professional Licensing John Papavasiliou discussed the financial condition of the Home Improvement Guaranty Fund. Deputy Commissioner Papavasiliou explained that the reserve balance of the Guaranty Fund has increased in recent years as a result of fewer claims and increased collections of Guaranty Fund debts through the State Central Collection Unit. The Guaranty Fund balance, as of August 1, 2015, was \$959,155. Deputy Commissioner Papavasiliou indicated that, based upon the current trend of claims and payouts, it would be appropriate to reduce, from \$150.00 to \$125.00, the amount of the assessment which a licensed home improvement contractor must pay to the Home Improvement Guaranty Fund for each two year licensing renewal.

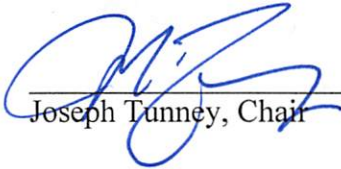
Vote on Reduction Fee

The Commissioners discussed the proposal to reduce the Guaranty Fund assessment. Pursuant to Business Regulation Article, §8-404(b), Annotated Code of Maryland, a motion was made by Commission member Michael Shilling for the

purpose of reducing, from \$150.00 to \$125.00, the amount of the assessment which a licensed home improvement contractor must pay to the Home Improvement Guaranty Fund for each two year licensing renewal period. The motion was seconded by Commissioner Sachchida Gupta, and the Commission voted unanimously to approve the motion.

Adjournment

The meeting was adjourned at 3:25 p.m.



Joseph Tunney, Chair



David R. Finneran, Executive Director