

**Board of Cosmetologists                      Minutes                      November 3, 2014**

A meeting of the State Board of Cosmetologists was held on Monday, November 3, 2014, in the 3<sup>rd</sup> floor conference room, Department of Labor, Licensing and Regulation Building, 500 North Calvert Street, Baltimore, Maryland 21202.

The following members were in attendance:

Ms. Clairee Britt-Cockrum, Chair, Industry Member  
Ms. Sharon Bunch, Consumer Member  
Ms. Maxine Sisserman, Vice Chairman, School Owner Member  
Ms. Christina Roberts, Consumer Member  
Ms. Lisa Lane-Treadwell, Industry Member  
Ms. Carmel Owens, Industry Member

Not in attendance:

Ms. Piccola Winkey, Industry Member

Also in attendance:

Ms. Shirley Leach, Executive Director  
Mr. Eric London, Assistant Attorney General

**Meeting called to order**

The meeting was called to order at 10:07 a.m. by Ms. Britt-Cockrum.

**Approval of Agenda**

A motion was made by Ms. Lane-Treadwell to approve the agenda; Ms. Sisserman seconded the motion; and the Board voted unanimously to approve.

**Approval of Minutes**

A motion was made by Ms. Sisserman to approve the Minutes of the October 6, 2014 Board Meeting; Ms. Owens seconded the motion; and the Board voted unanimously to approve.

## **New Business**

### **Board Member Attendance**

Ms. Britt-Cockrum expressed to the Board the importance of attendance at meetings. She specified that by statute, Board members must attend at least two-thirds of meetings.

## **Old Business**

### **Testing Procurement**

Ms. Leach informed the Board that PSI Exams should be ready to start administering exams in three to six months. She further advised that PSI has five locations for testing and will add two more exams locations. A sub-committee was formed consisting of Ms. Britt-Cockrum, Ms. Sisserman, and Ms. Carmel Owens to review questions for the exam.

### **Hair Styling**

A sub-committee was formed for the new hair styling license. The sub-committee consists of Ms. Lane-Treadwell, Ms. Sisserman, and Ms. Owens.

### **Blood Spill Procedure**

A Blood Spill sub-committee was formed to revise the exam. The committee will research how other states generated their testing questions. The sub-committee consists of Ms. Britt-Cockrum, Ms. Sisserman, and Ms. Carmel Owens.

### **Complaint - Inspections Update**

Assistant Attorney General Eric London updated the Board concerning his research about potential remedies for shop owners who have been fined, but later sell their shops before paying their penalties. Mr. London reported that the new owner would have to remedy all sanitation issues. Mr. London further noted that the former shop owner would not be able to receive a license until the fine was paid.

### **Public Comment**

Lisa Johnson asked about the blood spill portion of the exam and was informed that until the sub-committee finalized that portion of the exam, it would be scored as non-critical. Further, all cosmetology schools would be invited to learn the new updated procedures.

**Adjournment**

There being no further business, a motion was made by Ms. Lane-Treadwell to adjourn the meeting; seconded by Ms. Bunch; and the meeting was adjourned at 11:33 a.m.

Approved By:

Clairee Britt-Cockrum  
Chair