**Maryland Board of Certified Interior Designers**

**Business Meeting Minutes**

**DATE:** October 18, 2022, Tuesday

**TIME:** 1:30 PM

**LOCATION:** 1100 N. Eutaw St.

5th Floor Conference Room

Baltimore, MD 21201

**Videoconferencing:** (https://meet.google.com/dfh-mfdy-bba)

Via Phone Number

**MEMBERS PRESENT:** Robyn Dubick, Chair, Interior Designer

Carmen Parsons Sneed, Interior Designer

Cheryl Duvall, Interior Designer

Nichole McCollum, Interior Designer

Michael Daly, Architect

**MEMBERS ABSENT:** Suzanne Frasier, Interior Designer

**STAFF PRESENT:** Zevi Thomas, Executive Director

Jessica Praley, Board Counsel

Noraida Lozano, Board Administrator

Daniel Anderson, Outreach and Web Coordinator

**OTHERS PRESENT:** Heather Flannery, Interior Designer

**Call to Order**

Robyn Dubick, Chair, called the business meeting of the Board of Certified Interior Designers to order, virtually, at 1:34 p.m.

**Approval of Minutes**

Motion (I) was made by Mr. Daly seconded by Ms. Sneed, and unanimously carried by the Board to approve the July 19, 2022 minutes with no changes.

**Complaint Committee Report**

Ms. Sneed reported that 01-CID-23 was recommended to be closed due to a lack of evidence. She said it was more of a breach of contract between a consumer and an uncertified practitioner. A letter will be sent by Ms. Meyers as discussed in the Complaint Committee Meeting.

**Legislative Committee Report**

**Sunset** - None

**Board Counsel’s Report**

Ms. Praley announced that she will remain as the Board Counsel for Certified Interior Designers. She mentioned that there will be a new advice counsel for the other Design Boards.

**Executive Director’s Report**

Mr. Thomas shared with the Board the new CID Meeting Calendar for 2023. He also mentioned that he was working with the IT Department on solutions regarding the Google Drive technical glitches.

**New Business**

Mr. Thomas and Chair Dubick announced the CIDQ Annual Meeting to be held on November 11 and 12, 2022 in Los Angeles, CA. Chair Dubick assigned Ms. Sneed as the alternate delegate to represent the MD Board.

Motion (II) was made by Mr. Daly, seconded by Ms. McCollum, and unanimously carried out by the Board to approve Ms. Sneed to be the alternate delegate to the CIDQ Annual Meeting and at the discretion of Chair Dubick, assign another substitute if needed

Ms. Duvall announced that her trip has been rescheduled and confirmed that she should still be able to attend the January and April Board Meetings in 2023.

Mr. Thomas confirmed that there’s a new Board Member candidate, but this person will not be appointed until there’s a new Governor in Annapolis. He also announced that the CIDQ Board has a vacant position for a consumer member.

Ms. McCollum volunteered to be a member of a committee while Mr. Daly also volunteered to be a member of the Legislative Committee. Ms. Sneed suggested a couple of topics that might be of interest to the Board such as DEI. Since there is no available spot for any committee at this time, Chair Dubick suggested having it discussed with Mr. Thomas for the next meeting.

**Old Business**

Mr. Zevi Thomas reiterated that although the Board will maintain a hybrid format for its scheduled meetings, he also encouraged the Board members to attend in person when possible in the coming year.

**Correspondence**

Ms. Duvall stated that in her opinion the applicant requesting to waive the CIDQ exams should not be granted such exemption. Chair Dubick agreed and stated that the only path to licensure is through CIDQ and the Board is not anticipating changing the Statutes at this time.

Mr. Thomas agreed to send a denial letter with the assistance of the Board Counsel, Ms. Praley

**Adjournment**

The next Board Meeting is scheduled for January 17, 2023, Tuesday 1:30 p.m.

There being no further business to discuss, Motion (III) was made by Ms. Duvall, seconded by Mr. Daly, and unanimously carried to approve the Board to adjourn the meeting at 2:10 p.m.

Approved: \_\_\_\_**X**\_\_\_ without corrections \_\_\_\_\_\_\_ with corrections

Signed: **Signature on File**\_\_\_\_\_ Date: \_\_**01/17/2023**\_\_\_

Robyn Dubick, Chair