**Communications Committee Meeting**

Thursday, January 14, 2021, 10:00 – 11:30 AM

Google Meet Link: meet.google.com/qjd-fufc-iti

Call-in #:

**AGENDA**

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| 1. **Opening**    1. Welcome and introductions | Susan Kaliush, *Committee Chair* |
| 1. **Old Business** | LiLi Taylor, *Committee Coordinator* |
| 1. **New Business** |  |
| * 1. Global Work Plan for 2021 | LiLi Taylor, *Committee Coordinator* |
| * 1. February Newsletter      + 1. Writing Assignments        2. Due Dates and Deadlines |  |
| * 1. March Newsletter Topics      1. Review/discuss outline      2. Identify COVID-updates | LiLi Taylor |
| 1. **Next Steps** | Susan Kaliush |

Next Meeting:Thursday, February 11, 2021 10:00 – 11:30 AM

Google Meet Link: [meet.google.com/wrr-fznn-vit](https://meet.google.com/wrr-fznn-vit?hs=122&authuser=0)

Call-in #: