



DEPARTMENT OF LABOR

RECRUITMENT



PART OF THE SHEPPARD PRATT HEALTH SYSTEM:



Title: Volunteer and Community Engagement Specialist

<https://www.sheppardpratt.org/careers/>

Job Summary:

Recruit, screen, train and supervise community volunteers throughout Family Services, Inc. and Sheppard Pratt Community Services. Ensure that all volunteer hours are tracked, recorded and data is stored in Bloomerang. Lead out the monthly diaper program from the DC Diaper Bank. Assist in coordinating community services regional events. Lead out in managing the coordination of all in-kind donations. Schedule of 40 hours per week, varies and may include evening and weekend hours.

Qualifications:

Education: Bachelor's Degree or equivalent experience. Must be able to lift 30lbs. Three years of related experience working for a nonprofit employer. Experience working with the coordination of volunteer activities referred.